# PTO Meeting Minutes- November 2, 2020

**Attendees:** Gerri Balthazor, Elizabeth Houghton, Jill Reynolds, Jamie Buer, Kim Rosel, Erica Cisneros, Abby Reichle, Monica Toepher, Susan Wollum,

**President’s Report:** Teacher grant requests were clarified. Landscaping around marquee was suggested and discussed.

**Treasurer’s Report:** Budget was reviewed and discussed. Teacher grant request check was issued and was the largest teacher grant request payout. The remainder of the marquee bill was paid. There was an additional cost to add a pole and PTO and Mize will split this cost. Amanda Branstetter paid the website fees and KC business solutions.

**Committee Updates**

* Spirit wear: Spirit wear has been passed out to students. Lauren does not have a final total of money raised as she is waiting for last minute orders to come in. No other spirit wear orders will be done this year.
* Staff Appreciation: Box lunches during conferences organized by Monica were much appreciated by teachers/staff. Keep box lunches as an option for future. Great feedback on quality and clean up. Snack bar was also appreciated. Thanksgiving Pies for teachers was discussed. Store bought pies only this year. Monica and Jill will come up with a plan on how we organize the collecting and distribution of pies. No gift wrapping for teachers this year. Jill suggested the idea of Love Letters, a mobile shop that would come to the school for teachers to shop. Gerri thought it was a great idea and it was suggested to schedule it on a staff development day. Jill will look into dates. Gerri was asked to share any ideas on how we can provide extra support for teachers.
* Fundraising: The fundraising letter that was sent out to families raised close to $3,800.00. Monica suggested the idea of selling yard signs that could be purchased for student’s yards as a fundraising idea. Erica organized Chipotle night on 11/7 5-9pm. Flyer will be sent out next week. Kim contacted Sombreros and they are interested in a fundraising night in the future. February was discussed as a possible time. Still hopeful on a Fun Run in the spring.
* Website: Many thanks to Melissa Emerson for her improvements to the PTO website. Much improvement, specifically on teacher appreciation/staff favorites
* Family Activities: A drive in movie to be planned for the spring was discussed. Gerri liked the idea.
* Caring and Sharing: Veteran’s day letter has been sent to Liz to be distributed to students.
* Birthday Board: The birthday board is up and running on the marquee. A flyer went out to families. Susan will give names to Liz on Fridays. It was suggested that names also be displayed inside the school. Many thanks to Amanda Philhour for her help with the flyers and her graphic design expertise.
* Box Tops and Gift Cards: Flyer going home this week about gift cards. New options this year to purchase e-gift cards and gift cards can be purchased anytime throughout the year. Many more vendor options online. Abby suggested families could purchase e-gift cards prior to eating out or shopping as an additional way to support the school.

**Teacher Liaison:** Great feedback from teachers on the marquee

**Principal’s Report:** The marquee is awesome. Easy to use and update. Gerri will communicate with teachers whose grant requests needed clarification and were approved. Teachers are working really hard and any additional support is appreciated.

**Next Steps:** PTO meetings will be held via zoom on the first Monday of the month at 6pm. The next meeting is 12/7.